

STATE OF WASHINGTON
OFFICE OF FINANCIAL MANAGEMENT
AMENDMENT NO. 3

“Actuarial Consulting Services”

Request for Proposals OFM No. 10-1000

OFM RFP No. 10-100 is amended to include the following bidder questions and answers from the Office of Financial Management.

Question 1. Why is the RFP being issued?

Answer 1. SAAM 15.20.15 states: Chapter 39.29 RCW requires that personal service contracts be competitively procured, with few exceptions. This statute reinforces the state of Washington’s strong public policy favoring competition in the purchase of its goods and services. Competition not only provides qualified firms equal opportunity to participate in state contracting, but also provides protection to the state in ensuring receipt of fair market pricing and quality services.

Question 2. How long has Pricewaterhouse Coopers served as the agency’s actuarial firm?

Answer 2. The contract has been in effect since January 12, 2004.

Question 3. Did Pricewaterhouse Coopers receive the RFP?

Answer 3. Yes

Question 4. What was the number of hours billed by the previous consultant for the previous contract period?

Answer 4. The contract is billed on a fixed price basis for actuarial services, not on an hourly basis. Hourly rates are applicable only to Extra Services.

Question 5. Is the scope of services provided by the current consultant similar to the services being requested in RFP No. 10-1000?

Answer 5. Yes, with the exception of the claims audit, which was not included in the scope of work for the current contract.

Question 6. On what basis were the previous consultants paid?

Answer 6. The previous consultants were paid on a fixed price fee for service basis.

Question 7. Is the previous claims audit available?

Answer 7. The current contract contained no claims audit requirement. As a result, no claims audit has been prepared

Question 8. In what format will the data be provided?

Answer 8. Data is currently being provided in an Excel format.

Question 9. What is the budget for the scope of services?

Answer 9. The budget for the current biennium is \$77,176.00. The intent of changing actuarial studies from annual to biennial is to reduce cost.

Question 10. Section 3.1 indicates that at least two meetings in Olympia, Washington will be required as part of the actuarial analysis. Section 3.3 indicates that at least two meetings will be required as part of the consultation of the self-insurance program structure. Does this mean that at least four meetings will be required per year?

Answer 10. The selected contractor will be required to attend two meetings in Olympia, Washington plus a possible additional meeting for each biennial actuarial study (every other year). If OFM decides to request a claims audit on the odd years and needs a consult, the consult can be conducted via the telephone.

ALL OTHER TERMS AND CONDITIONS OF OFM RFP NO. 10-1000 AND AMENDMENTS NO. ONE AND TWO REMAIN IN FULL FORCE AND EFFECT.